

ADCP Tariff of Charges

TYPE OF FEE	AMOUNT	VAT AMOUNT	FEE INCLUSIVE OF VAT
Contract Fees (New - Renew)	AED 200/-	AED 10	AED 210/-
Fees for the transfer of a non-governmental residential contract	AED 2,000/-	AED 100	AED 2,100/-
Fees for the transfer of a non-governmental commercial contract	AED 3,000/-	AED 150	AED 3,150/-
Fees for early termination of residential and commercial contract	Exempted from fees without returning the balance of the rent	N/A	Same
Fees for termination of residential and commercial contract on expiry date	1. Exempted from fees if the tenant notifies the Company of the evacuation two months (for residential) and three months (for commercial) prior to the end of the contract and submitting a release not later than the expiry date 2. Otherwise, a fee of AED 1000 is applicable Note: No charge if Notice of Vacating is submitted prior to expiry of contracts (Notice period - two months for residential and three months for commercial) and ADDC & Maintenance Clearance Certificates are submitted on time.	1. N/A 2. N/A	1. Exempt 2. AED 1,000
Fees for termination of residential and commercial contract after the expiry date	15 days rent + AED 1,000/-	As applicable on rent + AED 50	15 days rent + AED 1,050/-
Deposit refundable upon evacuation	AED 5,000/-	N/A	AED 5,000/-
Refundable furniture transfer deposit	AED 3,000/-	N/A	AED 3,000/-
Fees for issuing furniture transfer permission	AED 150/-	AED 7.50	AED 157.50
Fees for delay of contract renewal	AED 50/- per day starting from the eighth day from the expiry date of the contract, up to 10% of the rent	AED 2.50	AED 52.50
Fees for transfer of an investment contract (only Musaffah)	AED 2,000/-	AED 100	AED 2,100/-
Fees for express service	AED 150/-	AED 7.50	AED 157.50
Fees for delivery of documentation to and from clients	AED 300/-	AED 15	AED 315/-
Returned cheques fees	AED 1,000/- per cheque	AED 50	AED 1,050
Fees for payment under cheque	AED 100/- per cheque	AED 5	AED 105/-
Fees for cheque replacement	AED 250/- per cheque	AED 12.50	AED 262.50/-
Cheque postponement fees for one week	AED 250/-	AED 12.50	AED 262.50/-
Cheque postponement fees for one month	AED 500/-	AED 25	AED 525/-
Fees for issuing release (in case of evacuation)	AED 150/-	AED 7.50	AED 157.50
Fees for reprinting contract	AED 150/-	AED 7.50	AED 157.50
Fees for issuing other certificates (for tenants only)	AED 150/- per certificate	AED 7.50	AED 157.50
Registration fees of maintenance companies	AED 2,500/- per annum	AED 125	AED 2,625/-
Fees for tender documents	AED 1,500/-	AED 75	AED 1,575/-
Fees for issuing NOC from the Maintenance Section	AED 150/- per certificate	AED 7.50	AED 157.50/-
Fees for payment to maintenance contractor – administrative fees	AED 50/- per payment	AED 2.50	AED 52.5/-

Note: Not applicable to government entities